

► Save time, complete online! congress2017.ca/register

In order to effectively plan for your attendance, we need to know your **accessibility needs prior to May 1, 2017**. Requests received after this deadline may not be able to be fully addressed, however we will do our utmost to ensure access for all attendees during Congress 2017, and we will use this information to improve overall accessibility of future Congresses.

As a Congress standard, **designated quiet spaces** and a **Mobility Assistance Shuttle** will be available to all attendees who require them, and **do not need to be requested here**. Consult congress2017.ca/accessibility for more information.

Please note: This form DOES NOT collect dietary needs. Attendees who have dietary restrictions or allergies should contact the relevant association(s) directly.

In order to fully participate in a conference setting, I require:

- Assistance wheeling long distances (for people who use manual wheelchairs)
- Specialized seating (e.g. chair with no arm rests)
Describe your requirements: _____
- Priority seating (e.g. near access door; front of room)
Describe your requirements: _____
- Sign language interpretation
Type (ASL, LSQ, etc.) : _____
- Assistive listening device
- Real-time captioning
- Alternative formats of written material
Describe your requirements: _____
Note: PDF is the standard format provided for all documents hosted on the Congress website.
- Orientation to the campus and relevant facilities
- Other _____

Additional information

- I'm bringing an attendant; please include this person in catering numbers etc.
- I'm bringing a guide dog or other service animal

Accessibility for presenters

If you are presenting at Congress, please complete the following.

Which association(s) will you be presenting with:

What specific support or assistance do you require to facilitate your presentation?

Comments

Is there anything else that you would like us to know that would allow you to fully participate in Congress 2017?

Privacy and consent

Please note that your complete accessibility requirements and contact information will be shared with the Congress team, limited to those staff who will actually be working with and delivering accessibility services, at both Ryerson University and the Federation for the Humanities and Social Sciences, in order to allow our team to address your needs.

Some information will also be shared with the association(s) that you have registered for in order for them to address your needs. How much information do you consent to disclose to them?

- I consent to the disclosure of my complete accessibility needs and contact information, including my full name, to my association(s).
- I consent to the disclosure of ONLY my accessibility requirements to my association(s), and I request that all identifying personal information including my name be removed. I am aware that this may limit my association's ability to accommodate my requirements.

Submit your form:

By mail:
CONGRESS 2017, 300 – 275 Bank, Ottawa, ON K2P 2L6

By fax:
613-238-6114

By email:
congress@ideas-idees.ca

